

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	EAST GRIMSTAD DIAMOND JUBILEE PIG ROAST COMMITTEE
Contact name	ROBIN JACKSON
Contact address	
Contact number	--
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify

2. Your project

Project Title/Name	EAST GRIMSTAD DIAMOND JUBILEE PIG ROAST
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	TO CELEBRATE THE DIAMOND JUBILEE WE AIM TO HAVE A TRADITIONALLY ROASTED SPIT PIG, WITH EVENTS FOR THE CHILDREN. DUNKING APPLES, FANCY DRESS WHEELBARROW RACES ETC. PRIZES TO BE JUBILEE MUGS, PLATES. THE THEME WILL BE PATRIOTIC WITH RED/WHITE/BLUE Bunting and SIMILAR POP UP TENTS
In which community area does your project take place? (Please give name - see section 3 of the grants pack)	SOUTH WILTS.
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 6 FEB 12 No <input type="checkbox"/>
Have we discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 10 FEB 12 No <input type="checkbox"/>

Where will your project take place?	EAST GRIMSTAD VILLAGE GREEN	
When will your project take place?	4 JUNE 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	QUEENS DIAMOND JUBILEE OUR VILLAGE / AREA STREET PARTY. IT WILL ENCOURAGE A SENSE OF PRIDE IN OUR COMMUNITY AND THE CHILDREN WILL REMEMBER THE JUBILEE FOR LIFE.	
How many people will benefit from your project?	OPEN TO ALL MEMBERS DUN VALLEY APPROX 120	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project WE HAVE RAISED FUNDS THIS YEAR TO BUY 1 RED AND 1 BLUE POP UP TENT. WE WOULD LIKE TO PURCHASE A WHITE TENT TO COMPLETE THE SET.		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

AS AN ANNUAL EVENT - FUNDED BY SUBSCRIPTION

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
PARISH COUNCIL		£100

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Pig	£ 200	Own fundraising/reserves	£
JUBILEE SOUVENIRS/MUGS	£ 100		£
BUNTING/TENT	£ 150	Parish/ town council	£ 100
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
Total Project Expenditure	£ 450	Total Project Income	£ 100
Total project income B		£	100
Total project expenditure A		£	450
Project shortfall A – B		£	350
Grant sought from Wiltshire Council Area Board		£	350
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays		EAST GRIMSTAD ROAD, Room A/C	
Please give the title name of the organisations' bank account e.g. current		SALISBURY	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

CHAIRMAN PIC ROAST / COM FEE FETE

Date:

9/2/2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)